



The BOARD OF LIBRARY TRUSTEES
THOMAS CRANE PUBLIC LIBRARY
40 Washington Street, Quincy, MA 02169

MINUTES OF THE SPECIAL MEETING OF JUNE 25, 2012
QUINCY ROOM, MAIN LIBRARY

Trustees Present: Chair Harold Crowley, Secretary Mary Reed, Tina Cahill and William Griffin. Absent: Treasurer Janet DiTullio and Lawrence Falvey. Library Staff: Director Harry R. Williams III, Assistant Director Megan Allen, Will Adamczyk, Diane Costagliola, Jean MacLennan-Cook, Kevin Mele and Jessie Thuma.

Call to Order: Chair Crowley called the meeting to order at 5:10 pm.

Old Business: Approval of Strategic Plan – the amended Strategic Plan was included in the meeting Agenda. Trustee Reed moved and Trustee Griffin seconded the plan. So voted.

Options for Evening Hours at the Branch Libraries – Director Williams presented a memo with two options. The first would close the Main Library at 5:00pm on Thursday and keep all three Branch Libraries open on Thursday from 1pm to 9pm instead of the current hours of 1pm to 5pm. The second would keep the Main Library and one Branch Library open from 5pm to 9pm on Thursdays. The memo concluded with his recommendation against implementing either option.

Williams introduced the staff members present, including four members of the Union Committee. The Committee submitted a letter signed by all five members indicating "...the Union's position that it is premature to discuss expanding hours at any branch location."

Chair Crowley moved and Trustee Reed seconded that the second option be implemented, with the Thursday evening openings rotated, for three months per Branch Library. The vote was two ayes and two nays. No action was taken.

Chair Crowley suggested that a subcommittee of Trustees study viable ideas for implementing additional hours at the Branch Libraries. No action was taken.

Thomas Crane Public Library Foundation, Inc., update and plans – Trustees Cahill and Reed presented their work and findings. There could be up to 11 members/Directors of the Corporation, including Trustee(s) ex-officio, a representative of the Friends of Thomas Crane Public Library, and one or more community liaisons and business leaders. Sources of "seed" funding could be explored. We should research successful Foundations such as at the Boston, Wellesley and Lexington libraries. A reception could re-introduce the Library Foundation to the community. Trustee Reed suggested reviewing the Form 990 filings for other foundations to see how they spend their money. Chair Crowley wondered if the Foundation could hire a part-time staff person and Trustee Reed suggested the infrastructure needs to be established first. Trustee Cahill suggested that Mr. Williams and Ms. Allen evaluate the library's capital needs and develop a list of ten possible projects for Foundation funding.

New Business: Chairman Crowley called for any new items to bring before the board. Hearing none, the meeting was adjourned.

Adjournment: Meeting adjourned at 6:50pm. Next meeting will be Monday, September 10, 2012, at the Main Library.

Minutes Respectfully Submitted by Trustee Mary Reed