

**Thomas Crane Public Library  
Board of Trustees  
June 22, 2016  
Main Library Community Meeting Room**

**Call to Order:**

The meeting was called to order at 6:45 p.m. by Chair William Griffin.

**Trustees Present:**

Chair William Griffin, Tina Cahill, Janet DiTullio, Mary Reed, Corinne Mitchell, May Mayyasi

**Others Present:**

- Director Megan Allen;
- Friends of the TCPL Executive Board Members Diane Dopp, Nadine Steffan, Bill Mackey, Bonnie Ashworth and Betty Molloy;
- TCPL Foundation: Directors John Heaney, Wayne Miller, Sandy Smales, Nina Liang.

**Capital Improvement Plan:**

Nina Liang, who is also a member of the city council, discussed the Mayor's proposed Capital Improvement Plan for Quincy and highlighted the budget which, if approved, will finance some of many needed projects for the Thomas Crane Public Library and its branches.

**Strategic Planning Orientation:**

Ms. Allen gave an overview of the library's upcoming five-year strategic planning process. She emphasized the important role of the library in serving the diverse and growing population of Quincy. Strategic planning results in a continuously measurable and adjustable scheme designed to keep the Library up-to-date in order to meet the changing needs and challenges of the times to better serve the community for the next five years and beyond.

**Other business:**

On the occasion of the resignation of Mary Reed, Trustee and Secretary of the Board, Chair William Griffith paid tribute to and acknowledged her many efforts to serve the Library. Ms. Mitchell organized a special memento and all enjoyed cake to honor Ms. Reed.

**Adjournment:**

The meeting was adjourned at 8:00 p.m. The next regular meeting is scheduled for Monday, September 19, 2016 at 9:15 a.m. at the Main Library.

May Mayyasi  
Secretary