



Equipment Borrowing Agreement

CHECKING OUT EQUIPMENT

- Borrowers must present a valid library card that has no more than \$15.00 in unpaid charges.
- Borrowers must be aged 18 or older.
- Equipment will only be checked out to the cardholder.
- Only one equipment kit per person may be checked out at one time.
- Equipment will be checked out for 3 days, with 0 renewals.
- Overdue fees are \$5.00 per day.

SECURITY & LIABILITY

- Equipment must never be left with a person other than the borrower.
- All food and drink must be kept away from equipment.
- Equipment security features may not be tampered with and no software may be duplicated, removed or installed.
- No user files will be retained on the equipment.
- The Library has no liability for direct, indirect or consequential damages related to the use of the Library's computer hardware or software, including loss of data, or privacy invasions.

RETURNING EQUIPMENT

- Return equipment (with all pieces) to check-out point.
- Equipment must not be returned in book drop.
- Equipment is nonrenewable.
- If equipment is returned late, borrower will be charged \$5.00 per day.
- Equipment must be returned in the same condition as received; if returned damaged or is lost, borrower agrees to pay the replacement cost of the equipment (up to \$400).

BORROWER AGREEMENT

I understand and agree to abide by the above terms.

Print Full Name

Signature

For Staff Use:

Date Out: _____ Staff Initials: _____

Library Card #: _____