

**Thomas Crane Public Library**  
**Board of Trustees Meeting Minutes Draft**  
April 10, 2023  
Main Library

**Trustees Present**

Diane Costagliola, May Mayyasi, Arthur Foley, Liberty Schaaf, Corinne Mitchell, and Peter Tam

**Staff Present**

Director Sara Slymon, Assistant Director Kristy Lockhart

**Call to Order**

Meeting called to order at 9:14 AM by Ms. Mitchell.

**Approval of the March 2023 Minutes**

Art makes motion to approve March Meeting Minutes pending corrections, Corrine 2<sup>nd</sup>. All approved. Diane and May abstained since they were absent for March meeting.

**Treasurers Report**

Signed Reimbursement checks

**Director's Report**

Jean's retirement in April.

**TCPL Foundation Liaison's Report**

Renewed liability insurance, small donations coming in, debriefed new trustees on TCPL Foundation's history and relationship with Trustees.

**Old Business**

Bylaw committees, comments and questions for Corrine, by end of April 2023 to vote June 2023. Each trustee assigned a portion of the bylaws for review. In addition, officers asked to contribute to/edit role descriptions.

Discussed calendar of trustee meetings moving forward.

May motions to approve a \$250 gift for Jean's retirement on May 1<sup>st</sup>, Diane 2<sup>nd</sup>. All approved.

All updated policies are now available on the TCPL website.

**New Business**

Discussed new business topics for May meeting, which includes:

- Director's budget for discussion next meeting
- Longer Meeting, 2 hours
- Treasurers custody of checkbook and review of trusts

**Adjournment**

Art motions meeting to adjourn at 9:58 AM. Diane 2<sup>nd</sup>. All approved.