

**Thomas Crane Public Library**  
**Board of Trustees Meeting Minutes Draft**

June 12, 2023

Main Library

**Trustees Present**

Diane Costagliola, May Mayyasi, Arthur Foley, Corinne Mitchell, Liberty Schaaf, and Peter Tam

**Staff Present**

Director Sara Slymon, Assistant Director Kristy Lockhart

**Call to Order**

Chair Corinne Mitchell presided, and convened the meeting at 9:18 AM.

**Approval of the May 2023 Minutes**

Ms. Diane Costagliola made motion to approve May 2023 Meeting Minutes pending corrections, Mr. Arthur Foley seconded, and all approved.

**Treasurers Report**

No Treasures Report.

**Director's Report**

Director Sara Slymon reported that library staff Margaret Lagerstedt has been promoted to Archives and Special Collections Coordinator.

City Council unanimously approved library budget, which includes two new full time archivist roles.

Library's bookstore will open its new location in September.

**TCPL Foundation Liaison's Report**

Foundation is now under three active members so trustees are now stewarding the group.

**Old Business**

Director's Budget approved, Mr. Peter Tam made motion to approve Library Director's budget, Ms. Liberty Schaaf seconded, all approved.

Ms. Mitchell suggested postponing bylaws discussion until Fall 2023

Ms. Mitchell suggested postponing banking inquiry until Fall 2023

Ms. Costagliola made motion to approve Meeting Room Use Policy, Ms. Mitchell seconded, all approved.

**New Business**

Ms. Schaaf motions to move trustees meeting to second Thursdays starting in Sep. 2023, 8:30am and default to Main Library, Ms. May Mayyasi seconded, all approved.

**Adjournment**

With no further business, Ms. Mitchell adjourned the meeting at 10:20 AM. The Trustee's next meeting, Sep. 2023.