

**Thomas Crane Public Library  
Board of Trustees Meeting Minutes - DRAFT  
Thursday, September 14, 2023  
Wollaston Branch, Quincy, MA**

**Call to order**

The Meeting was called to order by Ms. Mitchell at 8:38 a.m.

**Trustees present:**

Corinne Mitchell, Liberty Schaff, Arthur Foley, May Mayyasi, Diane Costagliola.  
Absent Peter Tam.

**Staff present:**

Assistant Director Kristy Lockhart, Technology Department Head Taylor Devlin, Wollaston Branch Librarian, Amanda Pegg-Wheat.

Absent: Director Sara Slymon

**Approval of June 2023 minutes.**

**Treasurer's Report:**

Mr. Foley distributed copies of checks signed from 5/15/2023 through 7/31/2023.

**Director's Report:**

Ms. Lockhart read the Director's report.

**Foundation Liaison's Report:**

Ms. Costagliola resigned as a Trustee but agreed to run the business for the Foundation Board until the Trustees form a special committee to take over the Foundation.  
The Foundation gave the Library Director \$26,000 for the new Teen Room at the Main Library.

**Friends' Report:**

Ms. Mitchell suggested that highlights from the Friends' meetings be shared with the Trustees at the Board meetings.

**New Business:**

- Copies of the Open Meeting Policy were distributed for review and is to be voted on at the next meeting in October 2023.
- Ms. Lockhart will update the Library Trustees website with instructions on how to submit requests.

**Adjournment:**

Meeting was adjourned at 9:38 a.m.

The next meeting will be held on Thursday, October 12, 2023 at 8:30 a.m. at the Quincy Room at the Main Library.