

Thomas Crane Public Library Board of Trustees, Open Meeting Policy

Policy: Public Participation at the Thomas Crane Public Library Board of Trustees Meetings

An opportunity for residents of Quincy and employees of the Thomas Crane Public Library to comment on matters formally on the agenda is provided by the open forum.

The TCPL Board of Trustees meets once a month from September to June. The meetings are open to comments following the formal agenda when time allows except when the board votes to go into executive session.

To support effective time management, public comment on the formal agenda items must be signed up for in the first thirty minutes of the meeting.

When recognized by the Chair, the speaker must give his/her/their name and address, and make a presentation of no more than five (5) minutes to the Board.

On occasion, additional public comments on matters formally on the agenda may be allowed at the discretion of the Chair, time allowing.

An individual may not exchange their time to yield to others.

Interested parties may submit written statements to the Board at tcpltrustees@quincyma.gov.