

**Thomas Crane Public Library
Board of Trustees Meeting Minutes**

February 8, 2024

Main Library

Thursday, February 8, 2024 at 8:30 - 9:30 a.m.

Trustees Present

May Mayyasi, Arthur Foley, Corinne Mitchell, Liberty Schaaf, and Peter Tam

Staff Present

Director Sara Slymon, Technology Director Taylor Devlin, Assistant Director Kristy Lockhart

Call to Order

Chair Corinne Mitchell presided and convened the meeting at 8:37 AM.

Approval of the December 2023 & January 2024 Minutes

Mr. Arthur Foley made motion to approve December 2023 Meeting Minutes, Ms. Liberty Schaaf seconded, and all approved. Mr. Peter Tam made a motion to approve January 2024, Ms. May Mayyasi seconded, and all approved.

Director's Report

Ms. Sara Slymon reported well attended opening Library of Things event. Many of the items were checked out and a full-page article in the Patriot Ledger and was highlighted on the Channel 7 news.

Met with new police chief and to put together a possible new camera system.

In talks for Wollaston basement renovation with Paul Heinz. In North Quincy, office built in the basement, while also looking to assign 2 more FT staff there.

Planned Late April/May Makerspace opening.

A \$320,000 budget increase in proposal to the city along with a \$50,000 IT budget proposal.

Treasurer's Report

Mr. Foley reported 5 donations (1 being \$2,500) and distributed 3 reimbursements. Increased interest rate starting to accrue at Citizens Bank.

Friends of the Library

Ms. Slymon reported bookstore has doubled income since moving to lobby with continued strong foot traffic.

Ms. Mitchell reported working with Friends on what they want to do in memory of 3 founding Friends members who passed away in the last couple of months. Ms. Mitchell will be at the next Friends meeting to connect on how the community can support the activities they are planning.

TCPL Foundation Liaison's Report

Ms. Mitchell reported that the Trustees should start doing an active search for board members of the Foundation.

Old Business

- Director Evaluation
 - Ms. Liberty Schaaf volunteers for this committee
- Budget by end of fiscal year
- Bylaw revisions discussed
- Slate of officers approved (no changes from the previous year)

New Business

- Borrowing policy amendment introduced to trustees
- Photography Guidelines & Fees introduced to trustees

Adjournment

With no further business, Ms. Mitchell adjourned the meeting at 9:31 AM. The Trustee's next meeting is on Mar. 14, 2024.