

**Thomas Crane Public Library  
Board of Trustees Meeting Minutes - DRAFT  
Thursday, January 11, 2024  
North Quincy Branch, Quincy, MA**

**Trustees Present**

Ms. Corinne Mitchell, Ms. May Mayyasi, Mr. Arthur Foley.  
Absent: Mr. Peter Tam, Ms. Liberty Schaff.

**Staff Present**

Director Sara Slymon, Technology Director Taylor Devlin.  
Absent: Assistant Director Kristy Lockhart .

**Call to order**

Ms. Mitchell called the meeting to order at 8:32 a.m.

**Approval of December 2023 Minutes**

Ms. Mayyasi made the motion to approve the December 2023 minutes, Mr. Foley seconded.  
Minutes were approved unanimously.

**Director's Report**

Reorganizing of department locations and staff allocations around the Library, is taking place.  
Art works around the Library are being appraised for insurance purposes.

**Treasurer's Report**

No activity to report.

**Friends' Report**

Director Slymon reported that:

- The Friends approved all requests from the Library Director.
- Sales at the new location for the bookstore have doubled.

**TCPL Foundation Liaison's Report**

Ms. Mitchell reported that:

- The Board of Trustees will agree on a Liaison to the Foundation Board.
- Search for candidates for a new Trustee and members for the Foundation Board is ongoing.

**Old Business**

- Donations in memory of Bill Mackey coming to the Library are yet to be organized.
- Board of Trustees Bylaws to be finalized soon.
- Directors Evaluation Committee to be formed for June 2024.

**New Business**

No new Business

**Adjournment**

With no further business, Ms. Mitchell adjourned the meeting at 9:38 a.m.

Next meeting of the Board of Trustees is set for Thursday, February 8, 2024 at 8:30 a.m.  
at the Main Branch in Quincy.