

Thomas Crane Public Library
Board of Trustees Meeting Minutes
September 12, 2024
Main Branch

Trustees Present

Chair Ms. Corinne Mitchell, Vice-Chair Ms. May Mayyasi, Treasurer Mr. Arthur Foley, Secretary Mr. Peter Tam, Mr. Roy Caley, Ms. Liberty Schaaf.

Trustees Absent

None.

Staff Present

Director Ms. Sara Slymon, Assistant Director Ms. Kristy Lockhart, Technology Director Ms. Taylor Devlin.

Call to Order

Ms. Mitchell presided and convened the meeting at 8:36 AM.

Approval of the May, May Special Meeting & June 2024 Minutes

May 2024 Minutes deferred to October Trustees Meeting. Ms. Mayyasi made motion to approve June 2024 Meeting Minutes, Mr. Caley seconded, and all approved.

Director's Report

Ms. Slymon reported that with the branding project completed, new signage will be deployed in and around the library very soon.

The summer reading program was very successful and well received. There was lots of engagement by the public and foot traffic was high.

Treasurer's Report

Mr. Foley reported on visiting the new Citizens Bank building in Quincy. The average investment account is over \$540,000 with an average return of 7.7%. Reimbursement checks will be shared to be signed at the next trustees meeting. South Shore Bank approached Mr. Foley about opening interest bearing accounts there.

Friends of the Library

Ms. Lockhart reported that her and Ms. Slymon attended the first Friends meeting. Friends are looking to increase their fundraising plans. Some planned activities include to launch new merchandise and adding the new logos to all their communication. The bookstore income is projected to be at a new all-time high this year.

TCPL Foundation Liaison's Report

Ms. Mitchell announced there was nothing to report on the foundation this month.

Old Business

Ms. Mitchell reported that we will vote on the new meeting calendar at October Trustees Meeting. Ms. Mitchell reported the updated by-laws are being reviewed, from a legal perspective by Mr. Jim Timmons, City Solicitor.

The trustees discussed options for a volunteer appreciation event/activity with the Friends of the Library.

New Business

Quincy 400, working on facilities projects to make sure they are ready for next year. There is a budget of \$30,000 to hire 2-4 staff to focus on programming with a historic connection to Quincy.

Ms. Mitchell suggested a meet & greet with new Friends President and Foundation President. Ms. Schaaf & Mr. Caley offered to take the lead on this get together.

Ms. Schaaf makes a motion to have a special budget meeting on Thursday, October 10 at 8am, Ms. Mayyasi seconded, all approved.

Adjournment

With no further business, Ms. Mitchell adjourned the meeting at 9:25 AM. The next Trustees Meeting is on Thursday, Oct 10, 2024.