

**Thomas Crane Public Library  
Board of Trustees Meeting Minutes**

October 10, 2024

Main Branch

**Trustees Present**

Chair Ms. Corinne Mitchell, Vice-Chair Ms. May Mayyasi, Treasurer Mr. Arthur Foley, Secretary Mr. Peter Tam, Mr. Roy Caley, Ms. Liberty Schaaf.

**Trustees Absent**

None.

**Staff Present**

Executive Director Ms. Sara Slymon, Deputy Director Ms. Kristy Lockhart, Technology Director Ms. Taylor Devlin.

**Call to Order**

Ms. Mitchell presided and convened the meeting at 8:36 AM.

**Approval of the May & September 2024 Minutes**

Mr. Foley made motion to approve May & September 2024 Meeting Minutes, Ms. Schaaf seconded, and all approved.

**Director's Report**

Ms. Slymon shared her October report along with documents attached with the trustees.

**New Business (Out of Order)**

Mr. Jim Timmins presented a claim of a violation of the Open Meeting Law that was filed with the City Clerk this past week. He will reach out to trustees 1-on-1 to debrief on situation before the next Trustees Meeting. Ms. Mayyasi made a motion to designate City Solicitor, Jim Timmins, to respond to the violation of the Open Meeting Law. Mr. Foley seconded, all approved.

**Treasurer's Report**

Mr. Foley shared a financial report with the trustees. Mr. Caley made a motion to approve the financial report. Ms. Mayyasi seconded, all approved.

**Friends of the Library**

Ms. Slymon reported a large donation of cookbooks to the bookstore. The bookstore on track to do more than \$25,000 in sales, an all-time high. The leadership is also looking to change their membership model.

**TCPL Foundation Liaison's Report**

Ms. Mitchell reported that a transfer of documents to Mr. Robert Cerasoli, within the month.

**Old Business**

Ms. Schaaf had nothing to report this month on the Meet & Greet Committee.

Ms. Mayyasi made a motion to approve the Children's Library Card Policy revisions. Mr. Foley seconded, all approved.

**Public Speaking Period**

Cindy Brandi – Questions for the Executive Director

Susan Yuan – Trustee & staff engagement

Deborah Wiley - Trustee Treasury

**Adjournment**

Mr. Foley made a motion to adjourn the Trustees Meeting. Ms. Mayyasi seconded, all approved. With no further business, Ms. Mitchell adjourned the meeting at 8:52 AM. The next Trustees Meeting is on Thursday, Nov 14, 2024.