

Thomas Crane Public Library
Board of Trustees Meeting Minutes
December 12, 2024
Main Branch

Trustees Present

Vice-Chair Ms. May Mayyasi, Treasurer Mr. Arthur Foley, Secretary Mr. Peter Tam, Mr. Roy Caley,

Trustees Absent

Chair Ms. Corinne Mitchell, Ms. Liberty Schaaf

Staff Present

Executive Director Ms. Sara Slymon, Deputy Director Ms. Kristy Lockhart

Staff Absent

Technology Director Ms. Taylor Devlin

Call to Order

Ms. Mayyasi presided and convened the meeting at 8:57 AM.

Approval of November 2024 Minutes

Mr. Caley made motion to approve November 2024 Meeting Minutes, Mr. Foley seconded, and all approved.

Director's Report

Ms. Slymon shared her December report along with documents attached with the trustees. The Richardson Building door isn't open yet due to the need for handrails. Team is working to get funding to get a new roof.

Friends of the Library

No update.

Treasurer's Report

Mr. Foley shared the November financial report with the trustees.

Old Business

Ms. Mayyasi shared that we will review Robert's Rule procedures and suggested to possibly adapt some for our board.

Ms. Mayyasi shared we should have bylaw revisions for review in the coming months.

New Business

Ms. Slymon shared a strategy for holding 1 hour wedding ceremonies at the in the Richardson Building.

Ms. Slymon suggested a change in library hours (closing earlier on Fridays) and allocating that staff time elsewhere during the week.

Open Forum

No speakers

Adjournment

Ms. Mayyasi adjourned the meeting at 9:21 AM. The next Trustees Meeting is on Thursday, January 9, 2024 at the Main Library.