

**Thomas Crane Public Library
Board of Trustees Meeting Minutes**

September 25, 2025
Quincy Room – Main Library

Trustees Present

Chair Peter Tam, Vice-Chair Liberty Schaaf, Secretary Roy Caley.

Trustees Absent

Arthur Foley

Staff Present

Executive Director Sara Slymon, Technology Director Taylor Devlin, Deputy Director Theresa Tangney

Staff Absent

Call to Order

Peter presided and convened the meeting at 8:39 AM.

Approval of June 2025 Minutes

Liberty made a motion to approve May 2025 Meeting Minutes (amended), Roy seconded, and all approved.

Executive Director's Report

Sara shared that the library has several vacant positions. These consist of two branch librarians, full time library assistant at North Quincy. TCPL is down two Department Heads and are having difficulty hiring. They need Assistant Reference Dept. Head.

Adult & Teen Librarian at Adams Shore has been hired.

A Safety Officer has been hired.

Radon remediation is underway at Quincy Main library. Union negotiations are still ongoing, but slowly.

New ILS system, has not been updated since the 1990's, will be deployed in Spring 2026.

Summer reading program was 3700 up from 2200 the previous year.

Treasurer's Report

No report.

Friends of the Library Report

Sara reported that the Friends will have a kiosk at the Farmers Market and at the City Heritage Day on Saturday.

Old Business

Trustees will have Google Workspace accounts created, to be used to communicate with the public.

New policy review will take place at the October meeting.

New Business**Open Forum Period**

None.

Adjournment

Peter Tam adjourned the meeting at 9:10 AM.